Moodle

Creating a course
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Direct your browser to moodle.greensboro.edu
Creating a course

Login. Your login credentials are the same as your Greensboro College email credentials.
Creating a course

Under the "Administration" block click "Site Administration".
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Under “Courses” click “Add/edit courses”.

Course categories

- General (8)
  - Student Activities (2)
- Accounting (18)
- Art (31)
- Biology (43)
- Birth-Kinder (37)
- Business (46)
- Career and Personal Development (3)
- Chemistry (4)
- Computer Science (8)
- Criminal Justice (15)
- Education (54)
- Elementary Education (52)
- English and Communications (123)
- Ethics (7)
- Faculty and Staff (29)
- First Year Seminar (39)
Creating a course

Scroll down to the bottom of the page and click “Add a new course”.
Next you’ll be asked for basic information about the course: Name, abbreviated name, category, etc.
The resulting course that you create will look something like this screenshot.
Adding Content

To begin adding content to your course click the “Turn editing on” button located near the top right corner of your screen.
With editing turned on you have lots of tools available.
These tools allow you to work with your added content.

- Edits the title of the item, in this case the “News forum”.
- Indents the item to the right.
- Moves the item.
- Edits the item’s setting.
- Duplicates the item.
- Deletes the item.
- Changes the visibility of the item to students.
- Restricts which types of users can interact with the item.
Options to “Add a resource…” and “Add an activity…” are the ways you add content to your Moodle course.

- A resource will be something like a syllabus or a document that the students will read or use.
- An activity will be interactive. It will be a quiz or assignment that the student completes and submits through Moodle for you to grade.
Under “Add a resource…” you can add files to your course. As you see in the graphic you can also add books, labels, pages, a URL. The folder option is very helpful if you have many files under a specific topic/week because it allows you to put many files into one folder.
Under “Add an activity…” you can add activities for the students to complete. As you can see, these activities include quizzes, journals, assignments, and forums.
The range of resources and activities within Moodle is fairly extensive. Even if you don’t have the time to build a complex site, you can build a site that will provide an easy way for you to communicate with your students online.

Please let me know if I can help you get your course up and running.

Material for this presentation was edited from earlier presentations and was prepared by:

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